



REGISTRATION/MODIFICATION OF BANK DETAILS FOR CITY COUNCIL OF TARRAGONA CREDITORS

APPLICANT

Name and surname / company name				Fiscal identification or passport number			
<input type="text"/>				<input type="text"/>			
Road type	Name of street	No.	Block	Staircase	Floor	Door	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Municipality		Post code	Province		Country		
<input type="text"/>		<input type="text"/>	<input type="text"/>		<input type="text"/>		
Telephone		Mobile phone	Email address				
<input type="text"/>		<input type="text"/>	<input type="text"/>				

REPRESENTATIVE¹

Name and surname(s)				Fiscal identification or passport number			
<input type="text"/>				<input type="text"/>			
<input type="checkbox"/> I have a power of attorney.							
Road type	Name of road	No.	Block	Staircase	Floor	Door	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Municipality		Post code	Province		Country		
<input type="text"/>		<input type="text"/>	<input type="text"/>		<input type="text"/>		

DATA REQUIRED TO NOTIFY THIRD PARTIES BY ELECTRONIC MEANS²

Mobile phone*	Email address*
<input type="text"/>	<input type="text"/>
Type of transaction*	
<input type="text"/>	
Name of financial institution*	
<input type="text"/>	
IBAN*	
<input type="text"/>	
SWIFT/BIC code (optional)	
<input type="text"/>	

Must be provided for international transfers.

I HEREBY SWEAR

That the information provided is accurate and truthful and will hold the City of Tarragona harmless from any liability arising from any discrepancy between the creditor and the holder of the bank account.

Attached documentation:

Certificate of ownership of the bank account issued by the banking institution*

Tarragona, de de 20

This information is provided for the purpose of paying debts to creditors of the City of Tarragona by bank transfer. This application is valid for an indefinite period or as long as the creditor does not expressly declare its amendment or revocation.

Amendments or changes that only appear on invoices, delivery notes or similar documents will not be accepted.

Creditors who are legal persons must provide the name and fiscal identification number of their representative.

Signature of the applicant Signature of the representative

DATA SUBJECT'S CONSENT AND DUTY TO BE INFORMED REGARDING THE PROTECTION OF PERSONAL DATA

Basic information on data protection

Responsibility:	Tarragona City Council
Purpose:	To carry out administrative procedures and actions and, where authorised, to provide information on the activities of Tarragona City Council.
Grounds of legitimate interest:	To exercise functions in the public interest or in fulfilment of the public powers of the Tarragona City Council. Consent.
Rights	Access, limitation, rectification, objection, objection and erasure. These rights can be exercised by submitting a formal request to the Municipal Office of Citizen Services of the City of Tarragona, accompanied by a copy of the data holder's identity card. This request may be submitted either in person or by ordinary mail to OMAC, Plaça de la Font, 1, 43003 Tarragona, Spain, or by following the special procedure at the electronic office, 'Exercici dels drets d'accés, rectificació, supressió i oposició de les dades personals' (exercise of rights to access, rectification, erasure or objection of personal data).

For further information on data processing, please consult <https://www.tarragona.cat/politica-de-privacitat>.

I hereby agree to receive information about the activities of the Tarragona City Council.

- 1) The authorisation of represented persons must be substantiated where necessary. Pursuant to Article 5 of Law 39/2015 of 1 October, proof of representation is required for the submission of applications, affidavits and advance notifications, as well as for lodging appeals, withdrawing claims and waiving rights. In the case of simple formalities, representation is assumed and no power of attorney is required. To authorise a representative, an electronic power of attorney can be created in the Tarragona City Council's electronic office, in the 'catàleg de tràmits' (catalogue of procedures) section, although any other legally valid means of authorising the representative will also be accepted, such as a notarised power of attorney or a private document signed by the represented person together with a copy of their identification document. If the representative is in possession of a power of attorney, this may be requested at any time during the proceedings.
- 2) Legal persons, registered professionals, entities without legal personality and public personnel are required to receive notifications by electronic means. Notices can be accessed via the Tarragona City Council's electronic office, either by entering a unique password sent to the email address provided in the application or with a recognised electronic certificate, if the applicant has one. An SMS notification and an email will be sent to the address provided in the application to inform the applicant when a decision is submitted to the electronic office on their behalf. Electronic delivery is deemed to have been rejected if it has not been accessed 10 days after being submitted to the electronic office. In this case, the procedure is deemed to be in effect and will be continued. Failure to receive the notice does not mean that the notification is not considered delivered. Consent to receive communications by electronic means is valid for all purposes that may arise from this application, as long as the interested party, if a natural person, does not express their wish to receive them in paper format (Articles 41 and 43 of Law 39/2015 of 1 October).